



Jen Zappa, Preschool Director
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2025-2026 Registration Information

Currently enrolled children, siblings, and new students of church members will be given the first opportunity to register for the next school year. Priority will be given to currently enrolled teacher's children, currently enrolled church members, and currently enrolled families based on tenure, years of attendance for each child in the family that was a student at the preschool. For the One and Two year old classes, please include your 1st, 2nd, and 3rd choices on the registration form. The Three year old classes and Pre-K classes will be offered five days per week.

It is crucial that registration forms be completed and turned in by the designated deadline. Registration forms will be available online and sent home on January 22nd and must be returned by January 31st at noon. The registration fee of \$50.00 must accompany all forms. No form will be considered until the registration fee is received. Any current students entering the Pre-K lottery at MCPS may turn in a completed registration form to enroll in Pre-K at Madison First UMC Preschool as a backup. If your child is registered for Madison First UMC Preschool Pre-K and is selected for a Primary School Pre-K spot in the lottery please notify the preschool director, by email, within five days of the lottery drawing if you wish to keep your child's Pre-K spot at Madison First UMC Preschool. If your child is selected for a Pre-K spot in the lottery, the registration fee will be refunded.

Church member new students may pick up a registration form from Debbie Watkins at the church office or download a form from the church website, www.madisonfumc.com. **Madison First UMC members please turn in registration forms by January 31st at noon. All church member registration forms must be turned in to Debbie Watkins at the church office.** No form will be considered until the \$50 registration fee is received. Church members are not guaranteed a spot at Madison First UMC Preschool but are given priority over Open Enrollment registration forms submitted on registration day.

Open Enrollment Registration forms for children not currently enrolled may be picked up from Debbie Watkins at the church office or downloaded from the church website, www.madisonfumc.com. These forms will be accepted with the \$50.00 registration fee on **Friday February 14th from 8:30am-11:00am** in the lobby of the Wesley Building. Doors will open at 8:30am. No form will be considered until the registration fee is received. **Classes are filled on a first come, first serve basis.** You will be notified via email of your acceptance or waiting list status by February 17th. Once accepted, if you would like to set up a tour of the preschool, please contact Director, Jen Zappa.

- Due to the extensive focus on cognitive, communication, fine motor, gross motor, and social-emotional developmental skills of our three year old program, **we require that children in the three year old classes be potty trained.** While we understand that children age and develop at different rates, our three year old program is not designed to accommodate diaper changing or potty training. The Three year old classes are offered 5 days per week.
- Children under 24 months can only attend preschool 2 days a week. If you would like to "hold" a spot for your child to attend more days in the one year old class once they turn 2, you will be required to pay tuition for that spot.

- In creating classes, consideration is given to boy/girl ratio and age range, when possible.
- **The Preschool does not honor teacher requests or class placement requests.**
- The preschool does not accept children who are **not** immunized. Religious or medical exemptions will not be accepted. GRITS will be checked following registration, and you will be notified of your child's status.